



VILLAGE OF CARBON MINUTES OF REGULAR COUNCIL MEETING

Monday, January 18, 2016

The regular meeting of the council of the municipality of Carbon was held in council chambers in the municipal office on Monday, January 18, 2016 commencing at 7:00 p.m.

IN ATTENDANCE: Deputy Mayor Keith Bramley
Councillor Heather Boyd

Mayor Guss Nash joined the meeting via Skype

Chief Administrative Officer, Sharon Wesgate

CALL TO ORDER: The meeting was called to order by Deputy Mayor Bramley at 7:04 p.m.

ACCEPTANCE OF AGENDA

M2016-001 MOVED by Councillor Boyd that the agenda be accepted as presented.
CARRIED

APPROVAL OF MINUTES

M2016-002 MOVED by Councillor Boyd that the minutes of the regular meeting of council held on December 14, 2015 be approved as presented.
CARRIED

BUSINESS ARISING FROM MINUTES

Stantec Assurance, Water Leak Repair

M2016-003 MOVED by Councillor Boyd to have Administrator contact Stantec Engineering for assurance that the proposed repair is going to be effective, obtain site references and determine if there will be any interruption in water service while the repair is being done. Matter to be tabled pending clarification.
CARRIED

b) **Carbon Community Centre** – Councillor Bramley to clarify quote from 1792691 Alberta Ltd. to determine cost to repair roof only.

c) **Carbon Strategic Plan** – Administrator advised Wild Rose Community Futures staff have indicated they are able to assist with the process at no cost and suggested scheduling during the first two weeks of April 2016.

DELEGATION

None

NEW BUSINESS

2016 Operating

M2016-004 MOVED by Councillor Boyd to continue with payables based on the 2015 Budget until the 2016 Budget is passed in Council.
CARRIED

Transfer Site Agreement

M2016-005 MOVED by Deputy Mayor Bramley that the Village sign the Kneehill County Transfer Site Agreement.

CARRIED

Baptist Church, Fire Department Plan

M2016-005 MOVED by Councilor Boyd to have Administrator write a letter to Kneehill County requesting support and funding for the proposed Fire Hall after confirming with the Carbon Fire Department their plans.

CARRIED

d) **Village Office Petty Cash Theft** – Administrator to obtain quote from Wheatland Lock for Abloy office keys.

Skate Shack Utilities

M2016-006 MOVED by Councilor Boyd to pay the pending utility costs for the skate shack to the Ag Society for the 2012/2013, 2013/2014 and 2014/2015 seasons.

CARRIED

f) **Sharples Road, Resident Concern** – Administrator to clarify civic addresses in question and provide alternate civic addresses for Council approval.

CARRIED

Carbon Library Funding Concerns

M2016-007 MOVED by Mayor Nash the Administrator acknowledge the Library Board letter addressing funding concerns advising this matter will be reviewed during the 2016 budget process.

CARRIED

Carbon Library Board Member Appointment

M2016-008 MOVED by Mayor Nash that the appointment of Linda Kneeshaw to the Carbon Library Board be approved.

CARRIED

h) **Snow Removal Dispute, 405 Aberdeen Avenue** – Administrator to write letter to both parties advising the village will not be involved in private matters.

Drumheller & District Solid Waste Management, 2016 Levy

M2016-009 MOVED by Deputy Mayor Bramley to approve the 2016 Levy in the amount of \$22,288.00 to be paid in two installments.

CARRIED

Canadian Badlands, 2016 Levy

M2016-010 MOVED by Deputy Mayor Bramley to approve the 2016 Levy in the amount of \$307.84.

CARRIED

Alberta Trailnet, Membership Renewal

M2016-011 MOVED by Deputy Mayor Bramley to decline membership renewal.

CARRIED

2016 LGAA Conference

M2016—012 MOVED by Councilor Boyd that Administrator attend the 2016 LGAA Conference in Red Deer and expenses be paid.

CARRIED

Deputy Mayor Bramley left the meeting at 8:12 p.m.

Deputy Mayor Bramley returned to the meeting at 8:13 p.m.

Kneehill County, Linear Assessment Letter of Support

M2016-013 MOVED by Mayor Nash the Administrator forward a letter of support to Kneehill County regarding linear assessment.

CARRIED

CORRESPONDENCE

- a) **Alberta Blue Cross**- Healthy Communities Grant Decision Notification, Received as information.
- b) **Community Emergency Management Program – KREMA Review**, Received as information.
- c) **Kneehill County – 2016 Regional Resource Urban Sustainability Grant** acknowledgement, Received as information.
- d) **SAEWA – Final Quarter 2015 Report**, Received as information
- e) **Alberta Municipal Affairs – Alberta Community Partnership Grant Program**, Received as information.
- f) **Kneehill Grant Writer – December 2015 Report**, Received as information.

COMMITTEE REPORTS

- a) **Community Centre – Deputy Mayor Bramley** advised Rob's Electric has been contracted to replace an electric panel that is deemed to be a fire hazard, the library has requested security cameras in the facility and the board will review their rental policy at the next meeting.
- b) **CAARS/Dr. Recruitment – Deputy Mayor Bramley** advised there is a conflict as both meetings are scheduled for January 20th, 2016. It was agreed Councilor Boyd will attend the CAARS meeting.
- c) **Drumheller & District Solid Waste Management – Councilor Boyd** advised Cremona has joined. Each municipality is entitled to make their own decision regarding SAEWA. Fee increases have been implemented at the landfill.
- d) **Community Futures – Councilor Boyd** indicated it was a record year which normally happens when the economy is weak. A new computer system is being installed.

Community Futures Courses

M2016-014 MOVED by Deputy Mayor Bramley that Councilor Boyd attend courses related to Community Futures and expenses be paid.

CARRIED

e) **Recreation**

i) Campgrounds

Booking Date: Administration to decide what date to begin accepting bookings for the campground annually.

Washroom Upgrade: Administrator advised that Public Works staff have undertaken repairs and upgrades at the campground washrooms.

ii) 2016 Staff Advertising

Campground – Administrator confirmed with Council that the job description for this position will remain the same as in prior seasons.

Pool – Administrator advised that A. Debona has agreed to act as Pool Manager for 2016. Pool staff advertising will be published shortly.

iii) *Skate Shack*

Administrator advised the upgrades were completed as of December 31, 2015. It was agreed the facility should be open for public use provided it is staffed. Administrator to advertise for staff. No skating fees will be charged. The Family Day Skate event will take place, the shack will be open provided there is staff. However, there will be no food venue.

ACCOUNTS PAYABLE**Cheque Listing, Batches #7738, #7757, #7763**

M2015-251 MOVED by Deputy Mayor Bramley to accept the Accounts Payable Batches #7738, #7757 and #7763 as presented.

CARRIED

ADJOURNMENT

Being that the agenda matters have been concluded the meeting adjourned at 8:50 p.m.

These minutes approved this _____ day of _____, 2016.

Deputy Mayor
Keith Bramley

Chief Administrative Officer
Sharon Wesgate