



VILLAGE OF CARBON MINUTES OF REGULAR COUNCIL MEETING

Monday, April 11, 2016

The regular meeting of the council of the municipality of Carbon was held in council chambers in the municipal office on Monday, April 11, 2016 commencing at 7:00 p.m.

IN ATTENDANCE: Mayor Guss Nash
Deputy Mayor Keith Bramley
Councilor Marty Morgan
Councilor Clark Garrett
Councilor Heather Boyd

Chief Administrative Officer, Sharon Wesgate

CALL TO ORDER: The meeting was called to order by Mayor Nash at 7:00 p.m.

ACCEPTANCE OF AGENDA

M2016-086 MOVED by Councilor Garrett that the agenda be amended by adding the following item(s):
7a) Subdivision Lots;
7b) Equipment for Sale;
7c) Mountain View Credit Union, Mastercard Administration Appointment;
6g) iv) Fire Dpt, Honorariums

CARRIED

APPROVAL OF MINUTES

M2016-087 MOVED by Councilor Morgan that the minutes of the regular meeting of council held on March 29, 2016 be approved as presented.

CARRIED

BUSINESS ARISING FROM MINUTES

a) **RCMP, Rural Crime Watch Brochure** – Received as information.

DELEGATION

No delegations.

NEW BUSINESS

FCSS, 2016 Volunteer Advertising

M2016-088 MOVED by Councilor Bramley to recognize community volunteers in The Capital for the week of April 10-16, 2016 in support of the FCSS initiative.

CARRIED

b) **Carbon Community Centre**

Community Centre AED Parts

M2016-089 MOVED by Councilor Bramley that Councilor Morgan confirm and order the parts for the AED unit.

CARRIED

- ii) *Standby Generator* – Councilor Bramley volunteered to obtain quotes for a standby generator for the Community Centre.

Joint Municipal Fire QMP, Sorrel's

M2016-090 MOVED by Councilor Garrett that the Administrator inquire how neighboring municipalities deal with Fire Safety Codes Inspections and if the municipality is responsible for ensuring annual inspections are done on each business.

CARRIED

Street Tarring and Oiling

M2016-091 MOVED by Councilor Bramley that quotes be obtained to oil streets.

CARRIED

Town of Fox Creek, Business License Bylaw 736-2014

M2016-092 MOVED by Councilor Garrett that the request for a Letter of Support for Business License Bylaw 736-2014 be declined.

CARRIED

Creek Erosion Project, ACRP Additional Funding

M2016-093 MOVED by Councilor Boyd that an application be made to Alberta Community Resilience Program for additional funding for the Kneehill Creek Pedestrian Bridge Erosion Project prior to the September 30, 2016 deadline.

CARRIED

g) Carbon Fire Department

- i) *Charitable Donation Receipts* – Councilor Morgan advised Tara Reed is responsible for issuing receipts.
 ii) *Fire Bans* – Fire Chief and Deputy Fire Chiefs have authority to initiate a fire ban, however, Council must be consulted for agreement.

Fire Ban Signage

M2016-094 MOVED by Councilor Morgan to obtain quotes for 3 signs and 2 sandwich boards to be placed strategically in the Village advising residents, guests and campers if fire bans are in effect.

CARRIED

- iii) *Fire Department Quarterly Report* – Mayor Morgan presented a report for the period of January 1st to March 31, 2016.

- iv) *Kneehill County Fire Honorariums* – Administrator to determine, under the Kneehill Country Master Fire Protection Amended Agreement, the honorariums to be paid to the Carbon Fire Department.

Mountain View Credit Union, Credit Card Administration Designation

M2016-095 MOVED by Councilor Boyd that Glenda Youngberg be appointed as the Administration Designate having the authority to make changes to the Village credit cards in the absence of the Village CAO.

CARRIED

'Children at Play' Signage

M2016-096 MOVED by Councilor Garrett to have Public Works strategically install 'Children at Play' signage supplied by Encana.

CARRIED

Carbon Home Advantage

M2016-097 MOVED by Councilor Morgan to pay the hall rent and advertising cost for the 'Carbon Home Advantage' event to be held on Lion's Sports Day.

CARRIED

Parkview Lodge CFEP Project, Additional Funding

M2016-098 MOVED by Councilor Boyd to provide additional funding in the amount of \$7,650.82 to the Parkview Lodge for the CFEP Grant projects.

CARRIED

OTHER BUSINESS**Diamond Valley Subdivision Marketing**

M2016-099 MOVED by Councilor Bramley to advertise the sale of residential lots in the Diamond Valley Subdivision on Kijiji.

CARRIED

Sale of Equipment

M2016-0100 MOVED by Councilor Morgan to advertise the sale of a roto-tiller, log splitter and electric crane.

CARRIED

CORRESPONDENCE

- a) **Farm Safety, Funding request** – Received as information.
- b) **Alberta Historical Resources Foundation, 2016 Heritage Awards** – Refer to CAARS.

East Central Alberta Review, Advertising

M2016-101 MOVED by Councilor Garrett to decline advertising.

CARRIED

Community Meeting

M2016-102 MOVED by Councilor Bramley to have Mayor Nash, Councilor Boyd and Administrator attend Community Meeting at the Trochu Community Centre on April 21, 2016 and expenses be paid.

CARRIED

Regional Grant Writer, March 2016 Report

M2016-103 MOVED by Councilor Boyd to accept the Regional Grant Writer report for the month of March, 2016 as presented.

CARRIED

COMMITTEE REPORTS

- a) **Recreation**
 - i) *Campground Repair List, March 20, 2016* – List reviewed. Councilor Garrett recommended the replacement of the fire pit to Site #4 in the Main Campground.
 - ii) *Pool:*
 - A) *Staff* – Administrator advised interviews are scheduled for April 13, 2016.

Pool Stairs

M2016-104 MOVED by Councilor Morgan to purchase pool stairs from InnovaPlas at a cost of \$441.53 (plus GST).

CARRIED

B) *Pool Tarp Quotes* – This matter was tabled pending further research into insulated products.

b) **Personnel Committee**

CAO Candidates, Short List

M2016-105 MOVED by Mayor Nash to have the Administrator contact the short listed candidates for the CAO position to clarify wage expectations and confirm start dates.

CARRIED

ACCOUNTS PAYABLE

Cheque Listing, Batch #8088, 8095, 8100

M2016-106 MOVED by Councilor Morgan to accept the Accounts Payable Batches #88088, 8095, 8100 as presented.

CARRIED

ADJOURNMENT

Being that the agenda matters have been concluded the meeting adjourned at 8:55 p.m.

These minutes approved this _____ day of _____, 2016.

Mayor
Guss Nash

Chief Administrative Officer
Sharon Wesgate