



**VILLAGE OF CARBON  
MINUTES OF REGULAR  
COUNCIL MEETING**

*Monday, August 22, 2016*

The **regular** meeting of the council of the municipality of Carbon was held in council chambers in the municipal office on Monday, August 22, 2016 commencing at 7:00 p.m.

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**IN ATTENDANCE:**

Mayor Guss Nash  
Deputy Mayor Keith Bramley  
Councilor Marty Morgan  
Councilor Heather Boyd  
Chief Administrative Officer, Margaret McClarty

**ABSENT**

Councilor Clark Garrett was absent

**CALL TO ORDER:** The meeting was called to order by Mayor Nash at 7:00 p.m.

**ACCEPTANCE OF AGENDA**

**M2016-211** MOVED by Councilor Boyd that the agenda be amended as follows.

Adding the following item(s):

- 8a) Pilot Project (Pool Lifeguards)
- 8b) Streets & Sidewalks
- 8c) AUMA Convention
- 8c) Parade float advertising

CARRIED

**APPROVAL OF MINUTES**

**M2016-212** MOVED by Councilor Morgan that the minutes of the regular meeting of council held on July 22, 2016 be approved as amended.

CARRIED

**BUSINESS ARISING OUT OF THE MINUTES**

4a) Action list

The councilors reviewed the action list as presented by the CAO.

## **DELEGATIONS**

**5a)** Amber Holm and Amanda Andres, of the Carbon Wellness Center addressed council with a request for funds to be used for fitness equipment. This request has been tabled until the next council meeting to give councilors time to consider it properly.

**5b)** Casey Thompson addressed council regarding the possible subdivision of his property west of the village office. This matter has been tabled until such time as the subdivision authority (Palliser Regional Municipal Services), has completed the subdivision report.

**5c)** Susanna Barlem from Atco Electric addressed council regarding the trees in the village which Atco Electric would like to remove. Said trees are growing right under the powerline and are creating fire hazards.

**M2016-213** MOVED by Deputy Mayor Bramley that Atco Electric be allowed to remove the trees in question. Atco Electric will provide a \$5,000 payment to the Village of Carbon in compensation. Councilor Boyd asked that this vote be recorded and the councilors voted as follows,

- Councilor Morgan - **Yes**
- Deputy Mayor Bramley - **Yes**
- Mayor Nash - **Yes**
- Councilor Boyd - **No**

CARRIED

## **NEW BUSINESS**

### **Incident at the Carbon Centennial Pool on August 9, 2016 (Agenda Item 6a)**

On August 9, 2016 there was an incident at the pool which caused emergency services to be called as several children had breathing difficulties after inhaling fumes. The Fire Chief closed the pool, and administration worked to correct the problem. It was determined that the situation was caused by a defective switch which was replaced. The CAO advised Council that a complete review of all swimming pool policies and procedures was already underway. No further action was taken

### **New Fire Hall (Agenda Item 6b)**

Council discussed the proposed new fire hall. This matter has been tabled until administration can assemble additional information.

### **Discuss 2017 Capital Plans (Agenda Item 6c)**

Council discussed future plans and decided that building a new fire hall would be the number one priority at this time.

### **Fire Bylaw (Agenda Item 6d)**

This item was tabled as information was made available after the agenda was prepared.

### **Discuss Closing of the Pool for the 2016 Season (Agenda Item 6e)**

The CAO advised Council that the Pool will have to close early. September 3<sup>rd</sup> will be the last day as opposed to September 5<sup>th</sup>, due to a staff shortage as several of the lifeguards have gone back to school.

### **Hiring of the Campground and Pool Managers and Staff for the 2017 season (Agenda Item 6f)**

**M2016-214** MOVED by Mayor Nash that the Campground and Pool Staff and Managers for the 2017 season be hired in the fall of 2016. Administration is to begin recruitment immediately.

CARRIED

### **FINANCIAL**

**M2016-215** MOVED by Councilor Morgan to accept the Budget vs Actual Report (as of August 17, 2016) as submitted.

CARRIED

**M2016-216** MOVED by Mayor Nash that council go in camera at 8:29

CARRIED

**M2016-217** MOVED by Mayor Nash that council return to open meeting at 8:58

CARRIED

### **OTHER BUSINESS**

#### **Lifeguard Pilot Project (Agenda Item 8a)**

Councilor Boyd would like the village to look into developing a program to provide financial assistance to local youths who wish to take the required courses to become a lifeguard.

**M2016-218** MOVED by Mayor Nash that administration prepare such a policy for council to review at a subsequent council meeting.

#### **Streets and Sidewalks (Agenda Item 8b)**

Deputy Mayor Bramley raised concerns about the pot holes in the roads in the village including but not limited to Main Street (Caradoc Ave). CAO to direct Public Works to rectify the situation.

#### **AUMA Convention October 5-7, 2016 (Agenda Item 8c)**

**M2016-219** MOVED by Mayor Nash that all councilors and the CAO be allowed and encouraged to attend the AUMA Convention from October 5-7, 2016.

CARRIED

#### **Advertising on the Parade Float (Agenda Item 8d)**

Mayor Nash discussed the possibility of allowing local businesses to advertise on our parade float, however we are still waiting on quotes so this matter has been tabled again.

**CORRESPONDENCE**

Agenda Item 9a) – Council reviewed a letter from Atco Gas advising the Village of Carbon Council that Atco will be exercising the option to purchase the property legally described as Plan 4378P Block 15, Lots 5 and 6.

**ACCOUNTS PAYABLE**

**Accounts Payable Batch Reports - August 12, (2) and August 17 (Agenda Item 11a and B)**

**M2016-220** MOVED by Councilor Morgan that the Accounts Payable batch reports, be accepted as presented by the CAO.

CARRIED

**M2016-221** MOVED by Mayor Nash that council go in camera at 9:45

CARRIED

**M2016-222** MOVED by Mayor Nash that council return to open meeting at 10:29

CARRIED

**CMML Course for CAO Margaret McClarty**

**M2016-223** MOVED by Councilor Boyd that the Village pay for half of the cost of the CMML program for Margaret McClarty (starting September 2016).

**Next Meeting September 12<sup>th</sup>, 2016**

**ADJOURNMENT**

Being that the agenda matters have been concluded the meeting adjourned at 10:47 p.m.

These minutes approved this \_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Mayor  
Guss Nash

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Chief Administrative Officer  
Margaret McClarty